



The aim of Gather Harcourt is twofold = grow the Market as a **gateway to local producers and makers** of the region + provide **a social gathering** event for our community. We're particularly keen to support new, small scale and up-and-coming producers and makers. We want Gather Harcourt to be highly valued for excellent quality local produce and craft with a diverse range of handcrafted goods, food and drink from the region. Strategically we're focusing on quality, point of difference and right scale, rather than growth.

Application for Site Stall – subject to Committee approval

Name	
Address	
Email	
Mobile	

Please tell us more about your products		
Please include 2 – 3 images of your products		



All stallholders are required to hold Public Liability Insurance Cover. Please ensure that you're able to provide a Current Certificate of Currency.	
All food premises selling food in Victoria, including temporary food premises, must hold current registration in accordance with the Victorian government Food Act 1984.	
Streatrader Registration (required for all food stalls)	
Do you have any special requirements? Is power essential to your operation? (Please note that available power is very limited)	

Gather Harcourt, August 2022 will be run by the Harcourt Progress Association Inc. (HPA) in conjunction with the Harcourt Applefest Committee. Stall fees for this Gather will be used to support Applefest 2023. Funds generated from the HPA Bar will be used to support future community events and projects.

Selection criteria

- Locally based – we'll preference local, then those from our region more broadly
- Local products – we'll preference stallholders who use local products
- Handcrafted – we'll preference handcrafted, especially locally made
- Products that celebrate our region – extra points if your products are specific to our region

We'll endeavor have a range of stalls, with a maximum of two stalls selling the same, or similar products.

Fees are:

	If paid by 14.08.2022	After 14.08.2022 (Note final date for registration and payment is 21.08.2022)
General trader (up to 3 x 3m)	\$25	\$30
\$50 for food & beverage vendors and large stalls	\$50	\$70

What happens next?

If your application is accepted, you'll be sent an email and asked to make payment. Receipts will be provided for all stallholder payments.

Use the above table to determine your fee, then make payment to:

Bank Australia, Castlemaine Branch
 Account name: Harcourt Valley Heritage & Tourist Centre
 BSB: 313 140
 Account: 02106283

Please include the reference 'Gather Aug 2022'



Please note deadlines for fee payment. This helps us build a financially sustainable event and makes budgeting easier. If we have to cancel the event due to extreme weather or fire danger, we'll refund any pre-paid fees in full.

If you cancel before 21.08.2022	Full refund
If you cancel between 21.08.2022 and 25.08.2022	50% refund
If you cancel on the 26.08.2022, or after	No refund

Please let us know beforehand if you need to have your vehicle on-site so that we can arrange accordingly when allocating sites. We'll try to ensure that all stallholders are able to keep their vehicles on-site, however this depends on available space and layout, so no guarantees on this aspect.

Gather Harcourt Code of Conduct

Overall, the culture of the Market is one of mutual support and respect. We treat each other with kindness and take care not to undermine the efforts of other stallholders or community volunteers. We respect the co-ordination and significant amount of work in organising each Market. We understand that the Market Manager and Subcommittee members are acting in the best interests of all stallholders and the long-term viability of the Market. Any concerns will be raised directly and respectfully with the Market Manager.

I acknowledge and agree to act in accordance with the Code of Conduct	Signature
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Please send your completed application form and any questions to:
 Gather Harcourt Market Subcommittee
market@harcourt.vic.au

We aim to grow the Market, bring more diversity and encourage collaboration between stallholders. We'd love your help in spreading the word, if you know of anyone in the local area who's making, producing or growing something amazing, please let us know so that we can send an application form.