



Harcourt Progress Association Inc

Minutes Ordinary Committee Meeting

Tuesday, 29th June 2021

1. **Welcome, acknowledgement of country - David**
2. **Apologies:** Michael Henry
3. **Attendance:** David Foley, Jenny Chin, Paul Mizzi, Alison Curtis, Robyn Miller, Adam Baxter, Janine Culgan, Pauline Wilkinson, Megan Kelsey, Liesl Malan.
4. Confirm minutes of ordinary meeting 07/05/2021 (Appendix A)
 - **Motion:** That the minutes of the meeting of 7 May 2021 are an accurate record.
Moved: Alison **Seconded:** Megan
5. **Business Arising** - See Correspondence out
6. **Correspondence In**
 - Mount Alexander Shire Community Grants – open 19 July –(Appendix B)
7. **Correspondence Out**
 - Notification to Consumer Affairs of change of Secretary – Robyn – hold over
 - Letter of thanks to Sha Cordingley Past President
 - Letter of introduction of new committee to Darren Fuzzard CEO MASC – David
 - **Motion:** That the correspondence in and out is accepted:
Moved: David **Seconded:** Paul
8. **The Harcourt Roundabout Report:** (Appendix C)
 - a) Report from Liesl/David
 - The relevant report was distributed to members by email. The group consists of the Shire, RRV and HPA representatives and the appointed Landscaping firm. The group will meet in 4 weeks' time to discuss a brief proposed by Anthea Proctor Landscapes. Design concepts will be discussed prior to the Landscaper coming back with the Final Concepts which will then go out for public consultation.
 - Maintenance in between now and conclusion of project is important. Adam offered to draft a letter/email which is triggered to bring to attention of council when it is noticed that weeds are getting high on the **approaches**. Is it Council or RRV who are currently responsible? David is to contact Stewart Campbell at Council to confirm responsibility for maintenance at the moment.
 - A further report will be available before the public meeting scheduled for August. We need to be seen to be proactive and we need to manage expectations.
9. **The Harcourt Railway Station Report:** (Appendix D)
 - a) Report from Adam/David
 - Meeting with David, Adam and Jacqueline Brodie-Hanns. The Terms of Reference which were drawn up (based on those used for the Play Space

Working Group) were presented to the meeting. Seeking to have these finalised and will take to Council in early July (date not set). A list of possible participants is included in the report. We will invite people via The Core and Facebook with invitations to join the working group. This positive project will be a driver for the public meeting.

- **Actions:**

- i. Committee to read and give feedback to David and offer suggestions as to people or groups who could be approached to participate on the committee

10. **Plan/Shine Harcourt Report:** (Appendix E)

a) Report from David – Lauren Watts and David Leatham to meet with sub-committee on 22 July.

b) Discussion – Shine has been relegated to the shelf. It's an appendix to Plan Harcourt. Shine is nebulous in some places and also aspirational but it does not sit well within a planning scheme. This is an opportunity for HPA to take charge of Shine and claim the document and align ourselves with it – with vision and actions. This is a basis for grant applications and for moving ahead with some specific goals which will energise the community.

- **Action:** That we approach Kate McMahon and request a quote for a workshop to take the committee through the elements of Shine and to possibly look at future strategies. **Who is to contact Kate?**
- **Action:** Robyn to provide links to committee members for the original Community Plan and to the Shine document and to send our relevant past copies of The Core dealing with these.
- Robyn offered to print copies of the Shine document for the committee. Will do so on request.

11. **Preparedness for grant money (MDCB grants and Shire Grants)**

- There was a general feeling that we are underprepared at the moment to take on any grants.

12. **Any other business**

- It was noted that members are pre-authorised to the limit of \$200 spending on behalf of HPA.
- Request to purchase Adobe Acrobat from Robyn at \$2673.87 per annum – permission given.
- David is to approach developer re the proposal for a development on the land in Eagles Road where the storage facility is located.
- Members need to sign confidentiality agreement.
- Advertise for public meeting in The Core, 24 August

13. **Date of next meeting** – Monday 26th July, 7 pm ANA Hall.

- **Reports of sub-committees due 19th July.**

Appendix A

See attached document "2021_05_07_HPA_meeting_minutes.pdf"

Appendix B

See attached document 2021_06_26 Mount Alexander Shire Grants Open Soon

Appendix C

See attached document 2021_06_28 Harcourt Roundabout Report

Appendix D

See attached document 2021_06_28 Harcourt Railway Station Report

Appendix E

See attached document 2012_06_28 Plan/Shine Harcourt Report

Appendix F (post meeting)

See attached document Treasurer's Business Update 2021_06_29

Appendix G (post meeting)

See attached document Press Release - Shire Plan Harcourt Update 2021_06_28