

Harcourt Progress Association Inc. By-law 21-05A

Under the Harcourt Progress Association Inc. Rules of Association (26/02/20) rule 42.8 this by-law serves as an addendum to said rules.

1. Rule 44.e is suspended.
2. The composition of the committee is as defined in Rules 44.a-d, plus a minimum of four and maximum of eight ordinary members.
3. Where possible the total number of committee members should remain uneven.
4. As defined in Rule 62.2 a quorum for a committee meeting remains “a majority of the committee members holding office”, which is understood to mean three committee members from the executive.
5. The committee size limit established under by-law 21-05A.3 and Rule 44 DOES NOT apply when:
 - The nomination for committee position of a representative from a special group is being considered.
 - AND a majority of committee members, or voting members at an AGM, agree that the representation of the special group is essential to ensuring the committee provides fair and equal representation for all interest groups in the community/Association.
 - AND a majority of committee members, or voting members at an AGM, agree that the representation of the special group can not be delivered by an existing committee member.

Adopted at ordinary committee meeting Friday 7 May 2021

Harcourt Progress Association Inc. By-law 21-05B

Under the Harcourt Progress Association Inc. Rules of Association (26/02/20) rule 42.8 this by-law serves as an addendum to said rules.

1. Rule 43.1 is expanded to include the possibility of delegation to financial members of the Association.

Adopted at ordinary committee meeting Friday 7 May 2021

Harcourt Progress Association Inc. By-law 21-05C

Under the Harcourt Progress Association Inc. Rules of Association (26/02/20) rule 42.8 this by-law serves as an addendum to said rules.

1. Rule 55 is expanded to include a provision that, upon cessation of committee membership the person must:
 - (a) Surrender to the secretary or incoming committee any correspondence, work product, notes, contact information or other relevant materials related to the Association and its initiatives which were accumulated during the course of their work as member of the committee.
 - (b) Surrender all privileges and credentials related to Association communication and computing systems.
 - (c) Contact relevant third parties, which have a relationship with the Association or have a role/stake in the Association's initiatives, to inform them that they are no longer a committee member. Introduce the third party to their successor on the committee and ensure the third party has contact details for their successor.
 - (d) Agree that, should he or she continue to receive communication from a third party which has a relationship with the Association or has a role/stake in the Association's initiatives, they will not engage with the third party and refer them back to the committee in a timely manner.
 - (e) Agree to continue to be bound by the Association's Committee Confidentiality Agreement and not disclose to a third party any information relating to Association matters acquired during their time as a member of the committee.
 - (f) Agree not to use knowledge or status gained during their former committee membership to attempt to exert any influence on a new committee.
 - (g) Agree to continue to provide timely assistance when needed to any new committee in relation to initiatives that they were involved with during their time on the committee. In particular where the Association has a legal or statutory obligation to fulfil a specific duty.
 - (h) Agree not to bring the reputation of the Association in to disrepute.
2. Upon cessation of committee membership, a person is required to meet all obligations in clause 1 within 14 days of cessation. If the person fails in this regard, the committee reserves the right to take action itself.

Adopted at ordinary committee meeting Friday 7 May 2021