



Harcourt Progress Association Committee Code of Conduct

Committee Vision

The HPA Committee of Management governs ethically with the highest level of integrity, transparency, and independence recognising its stewardship role in promoting the aims of the Harcourt Progress Association.

Code of Conduct

This code of conduct has been developed to allow committee members to work together effectively in a collegiate and respectful manner to further the purposes of the organisation and protect its reputation.

Committee members, therefore, agree to:

1. act professionally and with high levels of duty of care, safety and concern towards HPA members, volunteers and other committee members
2. govern effectively and with integrity, meeting all legal obligations and in the best interests of the organisation as a whole
3. comply with the laws of Australia and not engage in any conduct which is illegal or unethical
4. speak and act respectfully to each other, volunteers, members and stakeholders
5. prepare for committee meetings and undertake any committee work in a timely manner
6. attend meetings whenever possible and send apologies if unable to attend
7. not speak on behalf of the organisation unless authorised to do so by the Committee
8. abide by all committee and organisational policies that have bearing on the Harcourt Progress Association
9. keep all committee matters confidential, unless otherwise agreed, so committee members feel safe to express an opinion
10. speak out when they have a divergent opinion
11. speak with one voice once a committee decision has been made.